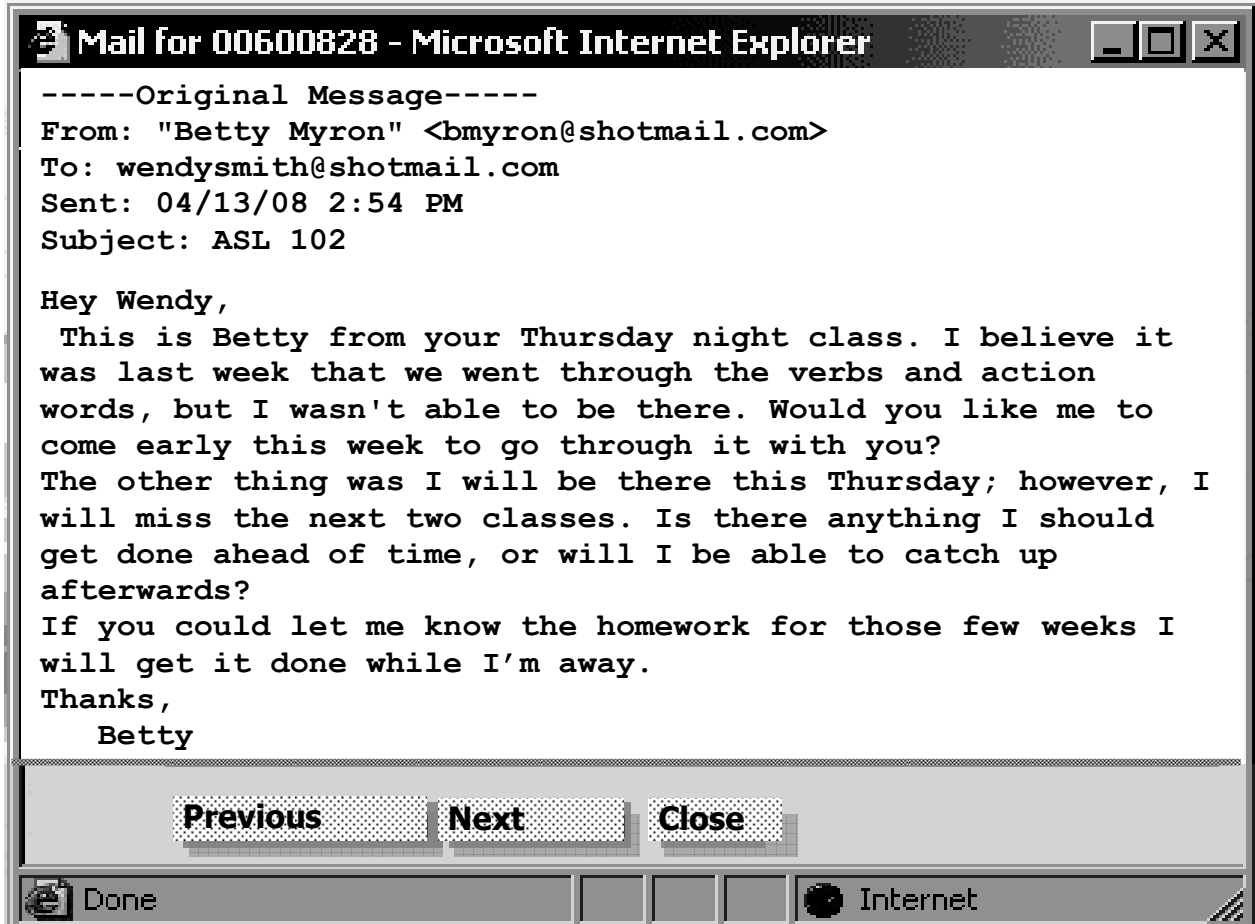


Activity & Worksheet 2

E-mail Communication

Skills: Text Use, Numeracy, Document Use
Profiled: ASL Instructor
Other Applications: All

Read the following e-mail and answer the questions:



(This is a sample e-mail sent by a student, Betty, to her ASL Instructor, Wendy.)
Find the information the student is **telling** and **asking** the instructor.

1. What important information is Betty **telling** her instructor?

2. The student is also asking Wendy **2 questions**. What are they?
1 - _____

2 - _____
