

# Worksheet

## Important Letter

**Skills:** Text Use, Numeracy, Document Use  
**Profiled:** Counsellor  
**Other Applications:** All

Use the *Important Letter* activity sheet to answer these questions:

1. What is the main purpose of this letter?  
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\_\_\_\_\_
2. Who should be told about the information in this letter?  
\_\_\_\_\_
3. How would you know if Matthew had been stung by a bee?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. What is the first thing the counsellor must do if this child is stung by a bee?  
\_\_\_\_\_
5. Who must be contacted if there is an emergency?  
\_\_\_\_\_
6. Where will you find Matthew's EpiPen®?  
\_\_\_\_\_
7. If your group decides to go to the park but you do not plan to take the children's backpacks, what special arrangements must be made for this child?  
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\_\_\_\_\_
8. You notice Matthew suddenly has hives and is a little pale, but has no other symptoms. What do you think you should do?  
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