

Work Schedule

Skills: Text Use, Numeracy, Document Use Profiled: Cleaner Other Applications: All

Use the *Work Schedule* activity sheet to answer these questions:

1. What time does the cleaning staff begin work?

2. How many hours per day does the cleaning staff work?

3. Which days does the cleaning staff buff the floors?

4. How many days per week must the floors be swept and mopped?

5. What is the total amount of time allowed for lunch and breaks per day?

6. The light fixtures must be cleaned:
 - a) Monday, Wednesday, and Fridays
 - b) Monday and Friday afternoons
 - c) Monday and Friday mornings

7. On Friday afternoons, the cleaning staff must "**check & service cleaning equipment**". What do you think that means? (use examples)

8. How many times per day must the cleaning staff empty the garbage?

9. List 5 tasks that must be done every day.
 - 1) _____
 - 2) _____
 - 3) _____
 - 4) _____
 - 5) _____